

# Conventional Loan Required Items

- Two years Business Tax Returns  
This includes the borrowing entity as well as any affiliated company which you/your partners own at least 20%.
- Two years Personal Tax Returns (for any principal owner 20%+)
- Most recent interim financials, if available
- Rent Roll/Cash Flow Projections/ Pro-forma Financial Statements for the property if available
- Signed leases and financial information on the tenants if available
- Any purchase contract addendums
- Current Personal Financial Statements (PFS) for all partners. If you already have a PFS, please attach and sign/date the attached one as well (on our form), but we can use the one you already have as the supplement.
- Business Debt Schedule (attached in the application) for all business related debt for all partners. Each person can fill out one as applicable
- Management Resume/bio for all owners (you can either use the form in the application or attach resume)
- Any details on the ownership structure, including the Operating Agreement and Articles of Incorporation.

**Note: This is a general list, dependent on the type and complexity of each transaction, and can be subject to change.**